



RIPANS

website: www.ripans.ac.in

रीजनल इंस्टिट्यूट ऑफ पैरामेडिकल एन्ड नर्सिंग साइंसेज REGIONAL INSTITUTE OF PARAMEDICAL AND NURSING SCIENCES

(भारत सरकार, स्वास्थ्य एवं परिवार कल्याण मंत्रालय, स्वायत्त संस्थान)
(An Autonomous Institute under Ministry of Health & Family Welfare, Govt. of India)

जेमाबोक, आईजोल, मिजोरम - 796017
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OFFICE ORDER

Dated Aizawl, the 19th June, 2024

No.G.19011/1/2015-Accts-RIPANS/159 : In continuation of the previous Office Order of even number dated 13.06.2024, this is to inform all regular employees of RIPANS that Nomination Form for Gratuity under the Payment of Gratuity Act, 1972 is to be filled up and submitted to the Office of the undersigned in the prescribed format on or before 12.07.2024. In case of newly appointed employees, nomination is to be furnished after completion of one year of service.

In regard to deceased employees who passed away before submission of nomination for gratuity, gratuity will be paid to legal heir(s) of the employee(s) only on production of Heirship Certificate issued by competent authority.

Nomination form may be downloaded from the Institute's website www.ripans.ac.in. Administrative Officer is appointed as Authorised Officer for receiving the nomination and for entry to be made in the service book.

(डॉ. संजय डी. सावंत/Dr. SANJAY D. SAWANT)

निर्देशक/Director

रीजेनल इंस्टिट्यूट ऑफ पैरामेडिकल/Regional Institute
of Paramedical

& नर्सिंग साइंसेज /& Nursing Sciences

Memo No. No.G.19011/1/2015-Accts-RIPANS/159 (A)

Dated Aizawl, the 19th June, 2024

Copy to:

1. Principal/HoDs for information.
2. AO for information and compliance.
3. Accounts Section for information.
4. Dealing Assistant of personal files and service books for information and compliance.

Photocopy of duly signed copy of the complete form countersigned by the authorized officer is to be returned to the concerned employee.

5. PA to Director for information.
6. Computer Centre to upload on the Institute's website
7. Office Order Guard File.

निर्देशक/Director

रीजेनल इंस्टिट्यूट ऑफ पैरामेडिकल/Regional Institute
of Paramedical

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