



RIPANS

website: www.ripans.ac.in

रीजनल इंस्टिट्यूट ऑफ पैरामेडिकल एंड नर्सिंग साइंसेज़ REGIONAL INSTITUTE OF PARAMEDICAL AND NURSING SCIENCES

(स्वायत संस्थान, अधीनस्थ स्वास्थ्य एवं परिवार कल्याण मंत्रालय, भारत सरकार)
(An autonomous Institute under Ministry of Health & Family Welfare, Govt. of India)

जेमाबोक, आइज़ोल, मिज़ौरम - 796017
Zemabawk, Aizawl, Mizoram - 796017

Phone: 0389-2350521
e-mail: admin@ripans.ac.in

ORDER

Dated Aizawl the 23rd October, 2024.

No.A.12018/2/2024-Estt/RIPANS/205 : In compliance to Ministry of Health & Family Welfare's letter F.No.U.12012/57/2022-NE dated 27.02.2024 the amended draft Recruitment Rules of the following posts are uploaded in the institute's website for inviting comments from the stakeholders:

1. Personal Assistant
2. Laboratory Attendant
3. Driver

All the stakeholders are requested to go through the amended/proposed draft Recruitment Rules. If there are any views/comments regarding the amended/proposed draft Recruitment Rules, they are requested to submit their views and comments alongwith proper justification/relevant documents to the undersigned within a period of 30 days from the date of issue of this order by emailed to admin@ripans.ac.in and director@ripans.ac.in.

In the event that the Institute does not receive any view/comments within the stipulated time, it shall be treated as final and no views/comments afterwards shall be entertained.

(डॉ. संजय डी. सावंत/Dr. SANJAY D. SAWANT)

निर्देशक/Director

रीजनल इंस्टिट्यूट ऑफ पैरामेडिकल/Regional Institute of Paramedical
& नर्सिंग साइंसेज़ /Nursing Sciences

आइज़ोल : मिज़ौरम/Aizawl:Mizoram

Memo No. A.12018/2/2024-Estt/RIPANS/205 - A
2024.

Dated Aizawl, the 23rd October,

Copy to:-

1. Principal, Nursing/All HoDs, RIPANS with a request to circulate the above information to their subordinate staff.
2. All section Heads, RIPANS for information with a request to circulate the above information to their subordinate staff.
3. Computer Centre, RIPANS for information with a request to upload in the Institute website.
4. Office Order Guard file

(डॉ. संजय डी. सावंत/Dr. SANJAY D. SAWANT)

निर्देशक/Director

रीजनल इंस्टिट्यूट ऑफ पैरामेडिकल/Regional Institute of Paramedical
& नर्सिंग साइंसेज़ /Nursing Sciences

आइज़ोल : मिज़ौरम/Aizawl:Mizoram

Recruitment Rules for the post of Personal Assistant in RIPANS, Aizawl

1.	Name of post	Personal Assistant
2.	No. of posts	01*(2024) *Subject to variation dependent on workload.
3.	Classification	Group 'B'
4.	Scale of Pay	Level 06 of Pay Matrix
5.	Whether selection post or non-selection post.	Not Applicable
6.	Age limit for direct recruits.	Not exceeding 30 years. Relaxable in accordance with the instructions or orders issued by the Central Government
7.	Educational qualification and other qualifications required for direct recruits	1. Graduate from a recognized University 2. Skill Test Norms Dictation: Shorthand speed 10 minutes at the rate of hundred words per minute Transcription: 40 minutes (English) or 55 minutes (Hindi) on Computer
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not applicable
9.	Period of probation if any	2 (Two) years for Direct Recruits
10.	Method of Recruitment, whether by direct recruit, or by promotion/ transfer on deputation and percentage of vacancies to be filled by various methods.	By Direct Recruitment
11.	In case of Recruitment by promotion or deputation or absorption, grades from which promotion or deputation or absorption to be made	Not Applicable
12.	If Departmental Promotion Committee/Selection committee exist, what is its composition?	1. Director, RIPANS - Chairman 2. Representative of Director of Health Services from beneficiary States not below the rank of Dy. Director (By Rotation) - Member 3. Representative of Jt. Secy. (NE), MH&FW, GoI not below the rank of Under Secy - Member 4. One co-opted expert in the subject concerned - Member* 5. One co-opted member representing SC/ST - Member* 6. Administrative Officer, RIPANS - Member Secy (*To be nominated by Director, RIPANS)
13.	Circumstances in which UPSC is to be consulted in making recruitment.	Not applicable

Recruitment Rules for the post of Laboratory Attendant in RIPANS, Aizawl

1.	Name of post	Laboratory Attendant
2.	No. of posts	01*(2024) *Subject to variation dependent on workload.
3.	Classification	Group 'C'
4.	Scale of Pay	Level 02 of Pay Matrix
5.	Whether selection post or non-selection post.	Not Applicable
6.	Age limit for direct recruits.	Between 18 years and 30 years. The upper age limit is relaxable for regular departmental candidates of RIPANS upto 40 years in accordance with the instructions or orders issued by the Central Government.
7.	Educational qualification and other qualifications required for direct recruits	Essential: 1. 10+2 with Science 2. Diploma or above in Medical Laboratory Technology Desirable: 2 years' experience in relevant field
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not applicable
9.	Period of probation if any	2 (Two) years for Direct Recruits
10.	Method of Recruitment, whether by direct recruit, or by promotion/ transfer on deputation and percentage of vacancies to be filled by various methods.	By Direct Recruitment
11.	In case of Recruitment by promotion or deputation or absorption, grades from which promotion or deputation or absorption to be made	Not Applicable
12.	If Departmental Promotion Committee/Selection committee exist, what is its composition?	1. Director, RIPANS - Chairman 2. Representative of Director of Health Services from beneficiary States not below the rank of Dy. Director (By Rotation) - Member 3. Representative of Jt. Secy. (NE), MH&FW, GoI not below the rank of Under Secy - Member 4. One co-opted expert in the subject concerned - Member* 5. One co-opted member representing SC/ST - Member* 6. Administrative Officer, RIPANS - Member Secy (*To be nominated by Director, RIPANS)
13.	Circumstances in which UPSC is to be consulted in making recruitment.	Not applicable

Recruitment Rules for the post of Driver in RIPANS, Aizawl

1.	Name of post	Driver
2.	No. of posts	04*(2024) *Subject to variation dependent on workload.
3.	Classification	Group 'C'
4.	Scale of Pay	Level 02 of Pay Matrix
5.	Whether selection post or non-selection post.	Not Applicable
6.	Age limit for direct recruits.	Between 18 years and 30 years. The upper age limit is relaxable for regular departmental candidates of RIPANS upto 40 years in accordance with the instructions or orders issued by the Central Government.
7.	Educational qualification and other qualifications required for direct recruits	Essential: 1. Possession of a valid driving license for motor car; 2. Knowledge of motor mechanism (The candidate should be able to remove minor defects in vehicle) 3. Experience of driving a motor car for atleast 3 years and 4. 10 th Standard/Matric/HSLC Pass from a recognized Board.
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not applicable
9.	Period of probation if any	2 (Two) years for Direct Recruits
10.	Method of Recruitment, whether by direct recruit, or by promotion/ transfer on deputation and percentage of vacancies to be filled by various methods.	By Direct Recruitment
11.	In case of Recruitment by promotion or deputation or absorption, grades from which promotion or deputation or absorption to be made	Not applicable
12.	If Departmental Promotion Committee/Selection committee exist, what is its composition?	1. Director, RIPANS - Chairman 2. Representative of Director of Health Services from beneficiary States not below the rank of Dy. Director (By Rotation) - Member 3. Representative of Jt. Secy. (NE), MH&FW, GoI not below the rank of Under Secy - Member 4. One co-opted expert in the subject concerned - Member* 5. One co-opted member representing SC/ST - Member* 6. Administrative Officer, RIPANS - Member Secy (*To be nominated by Director, RIPANS)
13.	Circumstances in which UPSC is to be consulted in making recruitment.	Not applicable