



रीजनल इंस्टिट्यूट ऑफ पैरामेडिकल एंड नर्सिंग साइंसेज REGIONAL INSTITUTE OF PARAMEDICAL AND NURSING SCIENCES

(भारत सरकार, स्वास्थ्य एवं परिवार कल्याण मंत्रालय, स्वायत्त संस्थान)
(An Autonomous Institute under Ministry of Health & Family Welfare, Govt. of India)

RIPANS

ISO:9001:2015 CERTIFIED
Website: www.ripans.ac.in

जेमाबोक, आईजोल, मिज़ोरम - 796017
Zemabawk, Aizawl, Mizoram - 796017

Phone: 0389-2350521
email: ripans.aizawl@gmail.com

No.12019/1/2015-Estt/RIPANS/76

Dated Aizawl the 18th November, 2020

EMPLOYMENT NOTICE NO.2 OF 2020-21

Applications are invited on prescribed form by the Director, Regional Institute of Paramedical & Nursing Sciences, Aizawl from Indian Citizen for the following posts mentioned below:

| Sl No | Name of Post | No of Post | Scale of Pay | Essential Qualification |
|-------|-----------------------------|------------|--------------|--|
| 1. | Physicist | 01 (UR) | Level 7 | Bachelor Degree or above in Medical Physics/Physics with PG Diploma in Radiation Physics from a recognized University/Institute. |
| 2. | Demonstrator (Nursing) | 02(UR) | Level 6 | B.Sc (Nursing) from INC recognised Institution. |
| 3. | Demonstrator (RIT) | 01 (UR) | Level 6 | BSc (RIT) from a recognized Institution. |
| 4. | Laboratory Technician (MLT) | 01(UR) | Level 5 | Bachelor Degree in MLT (Medical Laboratory Technology) from a recognized Institute, OR Diploma in MLT from recognized Institute with a minimum of 3 (three) years' experience. |
| 5. | Store Keeper | 01 (UR) | Level 6 | Bachelor's Degree from Govt. recognized Institution Desirable: 3 (three) years' experience in handling stores and keeping accounts in a Store or a concern of Central or State Government, autonomous/ Statutory organizations. |
| 6. | Accountant | 01 (UR) | Level 6 | Graduate in Commerce with Accountancy from a recognized University/Institute. 2 years' experience in Cash handling/ Account and Budget work in a Government Office/ PSU/ Autonomous body/ statutory body. |

| | | | | |
|----|----------------------|---------|---------|--|
| 7. | Lower Division Clerk | 02 (UR) | Level 3 | <p>1. 12th passed or equivalent qualification from a recognized Board or University.</p> <p>2. A typing speed of 30 w.p.m. in English or 25 w.p.m. in Hindi on computer. (35 w.p.m. and 30 w.p.m. correspond to 10500 KDPH/9000 KDPH on an average of 5 key depressions for each word).</p> |
| 8. | Multi tasking Staff | 01 (UR) | Level 1 | <p>Matriculation or equivalent from a recognized Board/Institute OR</p> <p>A Certificate from Industrial Training Institute.</p> |

Upper Age limit: (as on 18.12.2020)

- 1) Physicist/Demonstrator/Lab Technician/Storekeeper/ Accountant - Not exceeding 30 years.
- 2) LDC - Not exceeding 27 years.
- 3) MTS - Not exceeding 25 years.

A: TERMS AND CONDITIONS:

1. The prescribed format of application and other required materials may be downloaded from RIPANS website www.ripans.ac.in
2. Application form and other formats should be submitted in A-4 size paper only.
3. The prescribed application fee (non-refundable) as mentioned below should be deposited by internet banking mode only. Copy of e-receipt/cyber receipt should be submitted along with application form. Payment through Demand Draft/Bankers Cheque/Cheque/Cash will not be accepted.

(i) Physicist/ Demonstrator/ Store Keeper/ Accountant/ Lab Technician - Rs. 400.00 (Rs 200.00 for Women applicants and SC/ST applicants on submission of supporting Certificate)

(ii) LDC/MTS - Rs. 200.00 (Rs 100.00 for Women applicants and SC/ST applicants on submission of supporting Certificate)

(iii) Bank details for transfer of application fee:

Account holder : Director RIPANS
Account Number : 30800100000168
Bank Name : Bank of Baroda
Branch : RIPANS
IFSC Code : BARB0RIPANS (fifth character is zero)

4. Persons with Disabilities (PwDs) are fully exempted from payment of the application fees on submission of relevant Disability Certificate issued by the competent authority.
5. Applicants already in employment in Government should route their applications through proper channel or produce No Objection Certificate (NOC). Such candidates are also required to submit Integrity Certificate and Vigilance Clearance Certificate along with their application.
6. Applicants are advised to ensure their eligibility in all respects before applying, that they possess at least the minimum essential qualifications as laid down in the advertisement.
7. Applications should be supported by relevant documents (self certified) in all respects. Claims of educational qualifications should be supported by Certificates and Marksheets. Applications not supported by documents shall be summarily rejected.
8. Educational qualifications of recognized University will only be accepted.
9. The crucial date for determining the experience required for the post shall be the last date of submission of application i.e. 18.12.2020.
10. The upper age limit in respect of Scheduled Castes, Scheduled Tribes, Other Backward Classes and the other special categories of persons etc., shall be relaxable in accordance with the orders issued by the Central Government from time to time.
11. Age relaxation of 5 years will be allowed for persons serving in Central/State Government and Autonomous Institutions of Central/State Governments.
12. The crucial date for determining the age limit shall be the closing date for receipt of application from candidates i.e. 18.12.2020.
13. Incomplete applications will not be accepted. Applications and any fresh paper/enclosures submitted after the last date of submission of application shall not be considered.
14. The Institute shall verify the antecedents or documents submitted by a candidate, at any time, at the time of appointment or during the tenure of service. In case of false/fake documents, clandestine antecedents or suppression of information, services in the Institute shall be terminated.
15. Any change in the correspondence address, contact details and email address shall be communicated to the Institute in writing.
16. A candidate has to submit separate applications, if he/she desires to apply for more than one post.
17. The Institute reserves the right not to fill any of the post(s). There may be an increase or decrease in the number of posts advertised.
18. Applicants are required to submit their applications with other prescribed format depending upon the post applied by them, as follows:-

| Annexure | Formats | Remarks |
|----------|-------------------------------------|---|
| I | Application form | Required for all applicants |
| II | Integrity and Vigilance Certificate | Required for applicants already in service under Central/ State Governments/ Autonomous Bodies. |

19. The completeness of the application submitted is the sole responsibility of the applicant. Applicants are advised to send their applications well in advance and take into account possible delay due to the pandemic situation. The Institute will not be responsible for non-receipt/late receipt of any communication sent by the applicants due to postal delay/lost in transit.
20. In case of any inadvertent mistake in the advertisement and in the process of selection, which may be detected at any stage, even after issue of appointment, the Institute reserves the right to modify/withdraw/cancel any communication made to the candidate.
21. The decision of the Institute's authority in respect of selection shall be final and no correspondence in this regard will be entertained.
22. Any corrigendum to the advertisement shall be notified in the website of RIPANS only.
23. Canvassing of any kind directly or indirectly at any stages of the recruitment processes will automatically result in disqualification of the application.
24. Any query in the matter of this advertisement should be sent by email only to **ripans.aizawl@gmail.com** and no correspondence should be made directly to any officials of the Institute.
25. The appointment to the said posts will be subject to production of medical fitness certificate.
26. Disputes, if any, arising out of this advertisement shall be within the jurisdiction of Aizawl only.
27. **Experience Certificate:** All claims of experience shall be supported by an Experience Certificate which is clear and complete in all respects.
 - i) The experience certificate shall bear the organization's letter-head, the date of issue, name of post, specific period of work, name and designation of issuing authority along with signature and official seal.
 - ii) Appointment letter and such other documents issued at the initial stage of appointment/engagement i.e., before completion of the experience under consideration shall not be accepted as valid proof of the period of work.
 - iii) The experience certificate shall reflect the rate of salary/ honorarium/ remuneration OR a separate supporting document reflecting the rate of salary/ honorarium/ remuneration shall be enclosed.

28. Competitive Written Examination will be held for all the posts. Candidates will be recommended for appointment in order of merit on the basis of their performance in the Competitive Written Examination, Typing Test and Computer Proficiency Test. Detail syllabus is appended as Annexure-III.
29. Date of Written Examination shall be notified in the Institute's website **www.ripans.ac.in**

Interested eligible candidates are requested to submit their application in the prescribed application form along with one recent passport size colour photograph. Application may be submitted to the **Director, RIPANS, Zemabawk, Aizawl – 796 017** by superscribing the name of the post applied for.

Last date of receipt of application is 18.12.2020.

For queries contact Administrative Officer of the Institute at Phone No 0389-2351316 during office hours.

Director
Regional Institute of Paramedical
& Nursing Sciences
Aizawl, Mizoram

Regional Institute of Paramedical and Nursing Sciences (RIPANS)

Aizawl, Mizoram

(Candidates are advised to read terms & conditions and instruction, before filling up the Application Form)

Advertisement No. :

Post applied for :

Paste recent
passport size
colour photograph
(Do not staple)

1. Name of the applicant (in block letters) :

2. Marital Status :

3. Father's/Husband's Name :

4. (a) Mailing Address :

.....

.....

PIN: Mobile No.:

E-mail:

(b) Permanent Address :

.....

.....

PIN: Mobile No.:

E-mail:.....

5. a) Date of Birth: :

b) Age as on **18-Dec-2020** :

c) Sex: (Male/Female) :

d) Nationality :

e) State of Domicile :

f) Religion :

6. Whether belongs to (GEN/SC/ST/OBCs) :

(Please attach attested copy of relevant certificates)

7. Educational Qualifications:

(Please attach attested copies of marksheets/certificates/degrees in support of your qualifications)

a) HSLC onwards:

| Examination Passed | Year of Passing | Class/Division | Board/University |
|--------------------|-----------------|----------------|------------------|
| | | | |
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8. Experience (where applicable) : Please attach self-attested copies of experience certificates)

a.

b.

9. a) Present employment/post held :

b) Pay Scale/Remuneration :

c) Address of present employer :

10. Give below the names/particulars of two referees who are in a position to testify from personal knowledge to your fitness for the post.

| Sl. No. | Name | Status | Address | Phone | E-mail |
|---------|------|--------|---------|-------|--------|
| | | | | | |
| | | | | | |

11. Attach self-attested copies of certificates/degrees in support of age, category, qualification and experience etc. as per list enclosed as **Annexure I (a)**.

Date:.....

Place:.....

Signature of the candidate

Declaration by the candidate

I, the undersigned, hereby declare that I have carefully read and understood the instructions and particulars provided by the Institute and affirm that all information that I have furnished is true, complete and correct to the best of my knowledge and belief. I have not suppressed any material, fact or factual information. I understand that my application is liable to be rejected in the event of any mis-statement/discrepancy in the particulars being detected and after my appointment in such an event, my services are liable to be terminated without any notice to me or reasons thereof.

Date:.....

Place:.....

Signature of the candidate

ENDORSEMENT BY FORWARDING AUTHORITY

(Candidates already employed should get the following endorsement signed by his/her present employer/appointing authority)

1. Certified that Dr./Shri/Smt./Kumari_____ is presently holding a post of _____ in this department/office/institution/ organization. I have no objection to his/her application being considered for the post.
2. Certified that he/she submitted his/her application to the department/office/institution/ organization on _____ for onward transmission to RIPANS, Aizawl.

Date:..... Signature

Place:..... Designation

Office Stamp

FOR OFFICE USE ONLY

1. Application received on :
2. Selected for written examination : YES NO
3. Contact details of Candidate : a) Mobile No. :
b) email :

Annexure-I(a)

Check List/List of enclosures: (Required under column 11 of the application form)

| Sl.No | Particulars of enclosures | Marked page(s) |
|--------------|--|-----------------------|
| 1. | Birth Certificate | |
| 2. | Matriculation/HSLC Certificate & Marksheet | |
| 3. | HSSLC or equivalent Certificate & Marksheet | |
| 4. | Graduation and above Certificate & Marksheet | |
| 5. | Experience certificate (s) | |
| 6. | Community certificate (SC, ST, OBC) | |
| 7 | Any other relevant certificates (Please specify) | |
| | | |
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ANNEXURE-II

**FORMAT OF CERTIFICATE REQUIRED TO BE ENCLOSED BY
CANDIDATES ALREADY IN SERVICE UNDER CENTRAL/STATE
GOVERNMENTS**

(On Organisation's letter head)

INTEGRITY CERTIFICATE

After scrutinizing the ACR/APAR of Shri/Smt./Ms.
_____ who has applied for the post of
_____ in RIPANS, Aizawl, it is certified that his/ her
integrity is beyond doubt.

Date:

**Authorised signatory
Name & Office Seal**

VIGILANCE CLEARANCE CERTIFICATE

Certified that no vigilance case or disciplinary proceedings or criminal proceeding
is either pending or contemplated against Shri/Smt./Ms.
_____ who has applied for the post
of _____ in RIPANS, Aizawl

Date:

**Authorised signatory
Name & Office Seal**

1. Syllabus for Direct Recruitment Examination for the post of Physicist (RIT)**I. Mode of Selection:**

(a) Candidates fulfilling the minimum eligibility criteria only will be considered provisionally eligible who will be called for the Competitive Written Examination carrying 200 marks.

(b) Candidates will be recommended for appointment in order of merit on the basis of their performance in the Competitive Written Examination.

(c) Success in the examination confers no right of appointment unless the Institute is satisfied after such enquiry as may be considered necessary that the candidate is suitable for appointment to the post.

II. Scheme of Examination: The Competitive Written Examination will consist of Multiple Choice Question Papers (carrying 200 marks) as under: :

| Part | Subject | Maximum Marks | Duration |
|--------|-------------------|---------------|----------|
| Part-A | General Awareness | 25 | 3 hours |
| Part-B | General English | 25 | |
| Part-C | Concern Subject | 150 | |

General Awareness: This paper will be set to test the candidate's general awareness of current events, both national and international; questions relating to RIPANS, Mizoram, North Eastern States and India; political affairs of Mizoram and India; history, culture, geography and economy of India.

General English: Questions will be designed to test the Candidate's understanding and knowledge of English Language like error recognition, sentence completion, vocabulary, one word substitution, synonyms, antonyms, preposition, verbs.

Concern Subject: Questions will be designed to test the Candidate's understanding and knowledge of the concern subject.

2. Syllabus for Direct Recruitment Examination for the post of Demonstrator (Nursing & RIT)**I. Mode of Selection:**

(a) Candidates fulfilling the minimum eligibility criteria only will be considered provisionally eligible who will be called for the Competitive Written Examination carrying 200 marks.

(b) Candidates will be recommended for appointment in order of merit on the basis of their performance in the Competitive Written Examination.

(c) Success in the examination confers no right of appointment unless the Institute is satisfied after such enquiry as may be considered necessary that the candidate is suitable for appointment to the post.

II. Scheme of Examination: The Competitive Written Examination will consist of Multiple Choice Question Papers (carrying 200 marks) as under:

| Part | Subject | Maximum Marks | Duration |
|----------|-------------------|---------------|----------|
| Part- A | General Awareness | 25 | 3 hours |
| Part - B | General English | 25 | |
| Part - C | Concern Subject | 150 | |

General Awareness: This paper will be set to test the candidate's general awareness of current events, both national and international; questions relating to RIPANS, Mizoram, North Eastern States and India; political affairs of Mizoram and India; history and economy of India.

General English: Questions will be designed to test the Candidate's understanding and knowledge of English Language like error recognition, vocabulary, one word substitution, synonyms, antonyms, preposition, verbs.

Concern Subject: Questions will be designed to test the Candidate's understanding and knowledge of the concern subject.

3. Syllabus for Direct Recruitment Examination for the post of Lab Technician (MLT)

I. Mode of Selection:

(a) Candidates fulfilling the minimum eligibility criteria only will be considered provisionally eligible who will be called for the Competitive Written Examination carrying 200 marks.

(b) Candidates will be recommended for appointment in order of merit on the basis of their performance in the Competitive Written Examination.

(c) Success in the examination confers no right of appointment unless the Institute is satisfied after such enquiry as may be considered necessary that the candidate is suitable for appointment to the post.

II. Scheme of Examination: The Competitive Written Examination will consist of Multiple Choice Question Papers (carrying 200 marks) as under::

| Part | Subject | Maximum marks | Duration |
|----------|-------------------|---------------|----------|
| Part - A | General Awareness | 25 | 3 hours |
| Part - B | General English | 25 | |
| Part - C | Concern Subject | 150 | |

General Awareness: This paper will be set to test the candidate's general awareness of current events, both national and international; questions relating to RIPANS, Mizoram, North Eastern States and India; political affairs of Mizoram and India;

General English: Questions will be designed to test the Candidate's understanding and knowledge of English Language like error recognition, synonyms, antonyms, preposition, verbs.

Concern Subject: Questions will be designed to test the Candidate's understanding and knowledge of the concern subject.

4. Syllabus for Direct Recruitment Examination for the post of Store Keeper.

I. Mode of Selection:

(a) Candidates fulfilling the minimum eligibility criteria only will be considered provisionally eligible who will be called for the Competitive Written Examination carrying 200 marks.

(b) Candidates securing minimum qualifying marks in the Competitive Written Examination will be called for Computer Proficiency Test carrying 50 marks.

(c) Candidates will be recommended for appointment in order of merit on the basis of their performance in the Competitive Written Examination and Computer Proficiency Test.

(d) Success in the examination confers no right of appointment unless the Institute is satisfied after such enquiry as may be considered necessary that the candidate is suitable for appointment to the post.

II. Scheme of Examination : The Competitive Written Examination will consist of Multiple Choice Question Papers (carrying 200 marks) and Computer Proficiency Test (carrying 50 marks).

A. Competitive Written Examination and Syllabus :

| Part | Subject | Maximum Marks | Minimum Qualifying Marks | Duration |
|-------------|-----------------------|----------------------|---------------------------------|-----------------|
| Part-A | Quantitative Aptitude | 50 | Aggregate 50% | 3 hours |
| Part-B | General Awareness | 100 | | |
| Part-C | General English | 50 | | |

Quantitative Aptitude: This paper will be set in such a way that the candidate is aware of number system; fundamental arithmetical operations, percentage, ratio and proportion.

General Awareness: This paper will be set to test the candidate's general awareness of current events, both national and international; questions relating to RIPANS, Mizoram, North Eastern States and India; political affairs of Mizoram and India; history and economy of India.

General English: Questions will be designed to test the Candidate's understanding and knowledge of English Language like error recognition, vocabulary, one word substitution, synonyms, antonyms, preposition, verbs.

B. Computer Proficiency Test: This will be conducted to test candidate's proficiency in computer especially Microsoft word and excel for office work.

5. Syllabus for Direct Recruitment Examination for the post of Accountant

I. Mode of Selection:

(a) Candidates fulfilling the minimum eligibility criteria only will be considered provisionally eligible who will be called for the Competitive Written Examination carrying 200 marks.

(b) Candidates securing minimum qualifying marks in the Competitive Written Examination will be called for Tally & Computer Proficiency Test carrying 50 marks.

(c) Candidates will be recommended for appointment in order of merit on the basis of their performance in the Competitive Written Examination and Tally & Computer Proficiency Test.

(d) Success in the examination confers no right of appointment unless the Institute is satisfied after such enquiry as may be considered necessary that the candidate is suitable for appointment to the post.

II. Scheme of Examination: The Competitive Written Examination will consist of Multiple Choice Question Papers (carrying 200 marks), Tally & Computer Proficiency Test (carrying 50 marks).

A. Competitive Written Examination and Syllabus :

| Part | Subject | Maximum Marks | Minimum Qualifying Marks | Duration |
|-------------|-------------------|----------------------|---------------------------------|-----------------|
| Part-A | General Awareness | 50 | Aggregate 50% | 3 hours |
| Part-B | General English | 50 | | |
| Part -C | Accounting | 100 | | |

General Awareness: This paper will be set to test the candidate's general awareness of current events, both national and international; questions relating to RIPANS, Mizoram, North Eastern States and India; political affairs of Mizoram and India; history and economy of India.

General English: Questions will be designed to test the Candidate's understanding and knowledge of English Language like error recognition, vocabulary, one word substitution, synonyms, antonyms, preposition, verbs.

Accounting: Questions will be designed to test the Candidate's understanding and knowledge of Financial Accounting, basic accounting principles and applications, budgeting, cost accounting, auditing.

B. Tally and Computer Proficiency Test: This will be conducted to test candidate's ability on Tally ERP 9 Accounting software applications in office works and proficiency in computer especially Microsoft word and excel for office work.

6. Syllabus for Direct Recruitment Examination for the post of Lower Division Clerk.

I. Mode of Selection:

(a) Candidates fulfilling the minimum eligibility criteria only will be considered provisionally eligible who will be called for the Competitive Written Examination carrying 200 marks.

(b) Candidates securing minimum qualifying marks in the Competitive Written Examination will be called for Typing & Computer Proficiency Test carrying 50 marks.

(c) Candidates will be recommended for appointment in order of merit on the basis of their performance in the Competitive Written Examination and Typing Test.

(d) Success in the examination confers no right of appointment unless the Institute is satisfied after such enquiry as may be considered necessary that the candidate is suitable for appointment to the post.

II. Scheme of Examination: The Competitive Written Examination will consist of Multiple Choice Question Papers (carrying 200 marks), Typing & Computer Proficiency Test (carrying 50 marks).

A. Competitive Written Examination and Syllabus :

| Part | Subject | Maximum Marks | Minimum Qualifying Marks | Duration |
|-------------|-----------------------|----------------------|---------------------------------|-----------------|
| Part-A | Quantitative Aptitude | 50 | Aggregate 50% | 3 hours |
| Part-B | General Awareness | 100 | | |
| Part-C | General English | 50 | | |

Quantitative Aptitude: This paper will be set in such a way that the candidate is aware of number system, basic arithmetical operations, questions on similarities and differences.

General Awareness: This paper will be set to test the candidate's general awareness of current events, both national and international; questions relating to RIPANS, Mizoram, North Eastern States and India; political affairs of Mizoram and India.

General English: Questions will be designed to test the Candidate's understanding and knowledge of English Language like error recognition, vocabulary, preposition and verbs.

B. Typing Test & Computer Proficiency Test :

Candidates who secured minimum qualifying marks in the Competitive Written Examination shall be called for Typing & Computer Proficiency test (carrying 50 marks).

Typing Test: This test will be done on Computer to check the accuracy in typing, to check spelling errors and minimum speed required is 30 w.p.m in English or 25 w.p.m. in Hindi on computer.

Computer Proficiency Test: This will be conducted to test candidate's proficiency in computer especially Microsoft word and excel for office work.

7. Syllabus for Direct Recruitment Examination for the post of Multi Tasking Staff

I. Mode of Selection:

(a) Candidates fulfilling the minimum eligibility criteria only will be considered provisionally eligible who will be called for the Competitive Written Examination carrying 150 marks.

(b) Candidates securing minimum qualifying marks will be recommended for appointment in order of merit.

(c) Securing minimum qualifying marks confers no right of appointment unless the Institute is satisfied after such enquiry as may be considered necessary that the candidate is suitable for appointment to the post.

II. Scheme of Examination: The Competitive Written Examination will consist of Multiple Choice Question Paper as under:

| Part | Subject | Maximum Marks | Minimum Qualifying Marks | Duration |
|-------------|-----------------------------|----------------------|---------------------------------|-----------------|
| Part-A | Aptitude/ Intelligence Test | 50 | Aggregate 50% | 2 hours |
| Part-B | General Awareness | 50 | | |
| Part-C | Knowledge of English | 50 | | |

Aptitude/Intelligence Test: This paper will include questions on problems relating to Numbers and basic arithmetic.

General Awareness: This is to test the ability of the candidate's awareness of the environment around him and its application to society. Questions will be asked on current events as may be expected of a government servant. Questions will also be asked to test knowledge about RIPANS.

Knowledge of English: Questions will be asked to test knowledge of basic English that may be required for the post.