



रीजनल इंस्टिट्यूट ऑफ पैरामेडिकल एंड नर्सिंग साइंसेज REGIONAL INSTITUTE OF PARAMEDICAL AND NURSING SCIENCES

(स्वायत्त संस्थान, अधीनस्थ स्वास्थ्य एवं परिवार कल्याण मंत्रालय, भारत सरकार)
(An autonomous Institute under Ministry of Health & Family Welfare, Govt. of India)

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26th GRADUATION DAY, RIPANS 2026

ESTIMATED BUDGET

1. Decoration:

a. Stage Decoration

Sl. No.	Items	Amount
1.	E. Banner	-
2.	Welcome Banner (2 nos.)	Rs. 2500
3.	Plastic Flowers	Rs. 8990
4.	Sponge	Rs. 2800
5.	Gypso (flower spray)	Rs. 4500
6.	Chart paper (different colours)	Rs. 700
7.	Glue, Drawing pins	Rs. 650
8.	Cutter	Rs. 120
9.	GI wire	Rs. 300

b. Photo Booth Decoration

Sl. No.	Items	Amount
1.	Bridal Satin	Rs. 3000
2.	Steel frame (6.5 x 5 ft) (It will be stored and be re-use for other functions whenever necessary)	Rs. 4000
3.	Rubber Balloon (Gold, Blue, etc.)	Rs. 2000
4.	Cloth Printing	Rs. 1500
5.	Plastic Flowers	Rs. 4800
6.	Sponge	Rs. 800
7.	Ribbon	Rs. 680
8.	Glue, GI wires	Rs. 400
9.	Cane Baskets with flowers	Rs. 2400
TOTAL		Rs. 40,940

2. Proficiency Awards

Sl. No.	Particulars	Quantity	Rate	Amount	Remarks
3.	Certificates for proficiency awards	109	Rs. 40	Rs. 4360	Name: C. L. Biakhlua Acc. No.: 2502603068-8 IFSC: SBIN0RRMIGB Branch: Durtlang
4.	Mementos for Gold Medallists	9	Rs. 600	Rs. 5400	Bank: Mizoram Rural Bank Contact: 9856878819
5.	Cash award for 1 st Prize of Proficiency Awardee	31	Rs. 5000	Rs. 1,55,000	To be deposited to the Awardees' bank account which is enclosed in Annexure I
6.	Cash award for 2 nd Prize of Proficiency Awardee	38	Rs. 3000	Rs. 114000	To be deposited to the Awardees' bank account which is enclosed in Annexure II
7.	Cash award for 3 rd Prize of Proficiency Awardee	40	Rs. 2000	Rs. 80000	To be deposited to the Awardees' bank account which is enclosed in Annexure III
TOTAL				Rs. 3,58,760	

3. Stage and sound management

Sl. No.	Description	Quantity	Price	Amount
1.	Badges	7	Rs. 500	Rs. 3500
2.	External sound interface for recording (Rental)	1	Rs. 1000	Rs. 1000
3.	Walkie Talkie (Rental)	4	Rs. 400	Rs. 1600
4.	Duracell coin battery	5	Rs. 100	Rs. 500
5.	AA & AAA Batteries	10	Rs. 200	Rs. 2000
TOTAL				Rs. 8600

4. Compere and Master of ceremonies – Nil

5. Photography and Videography

Sl. No.	Particulars	Amount
1.	Still photo	Rs. 8000
2.	Video (Full program coverage including highlights)	Rs. 12,000
Total		Rs. 20,000

6. Seating Arrangement: Rs. 5000 for hiring Pick-up carrier for sofa sets transportation.**7. Registration & Ushering:**

Sl. No.	Particulars	Quantity	Rate (in Rs.)	Amount
1.	Costume Rent (Puan)	20	Rs. 200	Rs. 4000
2.	Costume Rent (Vest)	15	Rs. 150	Rs. 2250
3.	Badges for Chief Guest and RIPANS dignitaries, etc.			Rs. 2500
4.	Flower pins for RIPANS staff			Rs. 4000
5.	Miscellaneous			Rs. 3000
TOTAL				Rs. 15,750

8. Mementos for UG & PG

Sl. No.	Particulars	Nos.	Rate (in Rs.)	Amount
1.	Mementos for UG Graduates	196	Rs. 450	Rs. 88,200
2.	Mementos for PG Graduates	115	Rs. 550	Rs. 63,250
TOTAL				Rs. 1,51,450

9. Flowers and Memento for Chief Guest:

Sl. No.	Particulars	Amount
1.	Flowers	Rs. 2000
2.	Memento	Rs. 3000
TOTAL		Rs. 5000

10. Special Items

Sl. No.	Particulars	Nos. of participants	Rate	Amount
1.	Refreshment (inclusive of Tea, Paratha, Water)	43	Rs. 70 (5 days of practice)	Rs. 15,050
2.	Costumes	40	Rs. 75	Rs. 3000
TOTAL				Rs. 18,050

11. Refreshment

Sl. No.	Particulars	Quantities	Rate	Amount
1.	Refreshment (lunch) for 1600 person @ 180	1600	180	Rs. 2,88,000
2.	Lunch for Official 6 nos @ 450/-person	6	Rs. 450	Rs. 2700
3.	Dinner for graduates & Staff 250 person @ 270	250	Rs. 270	Rs. 67,500
4.	High tea after programme	1000	Rs. 20	Rs. 20,000
5.	Mineral Water can	10	Rs. 300	Rs. 3000
6.	Paper cup for serving water	20	Rs. 35	Rs. 700
7.	Hiring of plastic table for serving tea & dinner	30	Rs. 500	Rs. 15,000
8.	Fruits & nuts for serving VIP seats	-	Rs. 2000	Rs. 2000
9.	Fruits Basket for Chief Guest	-	Rs. 700	Rs. 700
10.	Hiring of Canopy & Shamiana	-	Rs. 12,000	Rs. 12,000
TOTAL				Rs. 4,11,600

12. Gowns

Sl. No.	Particulars	Quantity	Rate	Amount
1.	Gowns	110	Rs. 250	Rs. 27,500
2.	Packing charges	-		Rs. 1000
TOTAL				Rs. 28,500

13. Report Preparation

Sl. No.	Particulars	Quantity	Rate	Amount
1.	Report Booklet	100	Rs. 50	Rs. 5000
TOTAL				Rs. 5000

14. Transportation arrangement

Sl. No.	Particulars	Quantity	Rate	Amount
1.	Vehicle	1	Rs. 3000	Rs. 3000
TOTAL				Rs. 3000

15. Invitation to invitees

Sl. No.	Particulars	Quantity	Rate	Amount
1.	Badges	80	Rs. 90	Rs. 7200
2.	Invitation card	80	Rs. 55	Rs. 4400
TOTAL				Rs. 11,600

16. Press Note & Publicity – Nil**17. Traffic & Security – Nil**

Total estimated budget for 26th Graduation Day, RIPANS 2026 – Rs. 10,83,250
(Ten lakhs eighty-three thousand two hundred fifty only)